

# **Sheffield Bach Society**

(Registered charity number 511146)

## **Financial statements**

**Season 2019/2020**

**Year to 31 July 2020**

Sheffield Bach Society, Season 2019/2020

## Annual Report

The Society is a charity which is governed by its Constitution; it is not also a company.

The Society's Bankers are the Co-operative Bank and the Royal Bank of Scotland plc. The Society opened a Co-operative Bank Community Direct Plus Account in September 2019 and opened a Business Select Instant Access Account in March 2020. The Society still has funds in the Royal Bank of Scotland in two savings accounts (Business Instant Access Reserve, and Instant Saver Account) but aims to close these and move the reserves to the Co-operative Bank by the next AGM. The Society also had a COIF Charity Funds account with CCLA Investment Management Ltd, in which a sum has been deposited for use as a Reserve Fund. The new banking arrangements mean that payments can now be made by bank transfer online, with all transactions authorised by two signatories. The Honorary Independent Examiner is Mr. Jonathan Andrew Brice, BA, ACA, ACT, of 44 Stumperlowe Park Road, Sheffield, S10 3QP.

The Society does not have a Solicitor; if such were required, it would be entitled, as members, to the free use of the services of the National Federation of Music Societies honorary solicitors.

Sheffield Bach Society, by virtue of its Constitution, aims to educate the public in the arts and sciences and in particular the art and science of music by encouraging the study and performance of the works of J S Bach and such other composers as are deemed appropriate, by promoting concerts and recitals devoted to their music and by maintaining a choir for this purpose, and by such other activities as the Society may from time to time think fit. At present this means that, generally, five concerts per year are given, in Sheffield Cathedral or a similar venue, plus occasional smaller concerts (probably not the whole choir and perhaps without orchestra); in addition various small fund-raising events are held to help to pay for the professional soloists and professional orchestra that are employed for these concerts.

The Society is run by a Committee, elected by the general membership of the Society, and its members (who are the Trustees) during the 2019-2020 Season were as follows:

Chairman	Mr Christopher Walker
Secretary	Mrs Elizabeth Buxton
Treasurer	Miss Catherine Ross
Choir Secretary	Mrs Elizabeth Arnesen
Social Secretary	Mrs Anne Adams
Publicity Manager	Mrs Victoria Highet
Ordinary Members:	Mr Alan Heath, Mr Neil Dummigan, Rev Ian Owers

Also attending Committee meetings but not a Trustee: *Hon. Conductor, Dr Simon Lindley, and Concert Manager, Mr John Morton*

Apart from the Trustees, the Society has other elected officers, namely:

Hon Conductor	Dr Simon Lindley
President	Professor George Nicholson
Box Office Manager	Mr Michael Buxton
Concert Manager	Mr John Morton

This season four concerts have been given plus a "Come & Sing" event, but the summer concert was cancelled due to Covid19- see page 8.

## Statement of committee's responsibilities

Law applicable to charities in England and Wales requires the committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the society will continue its activities.
- It is the society's policy to maintain a reserve of £20,000 to cover commitments for one season plus emergency payments and contingencies. We clearly meet the aim of this policy.

The committee is responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the society and which enable it to ensure that the financial statements comply with the Charities Act 2011. The committee has general responsibility for taking such steps as are reasonably open to it to safeguard the assets of the society and to prevent and detect fraud and other irregularities.

## Statement of Financial Activities for the Year Ended 31 July 2020

	<b>General fund</b>	
	<b>2019/2020</b>	<b>2018/2019</b>
	£	£
<b>Income and Expenditure</b>		
<b>Incoming Resources</b>		
Admission receipts including programme sales	<b>15,291</b>	16,084
Subscriptions	<b>6,945</b>	6,920
Patrons' donations	<b>215</b>	395
Donations and fund raising	<b>9,356</b>	4,143
Friends	<b>301</b>	301
Gift Aid Tax Recovered	<b>4,723</b>	2355
Bank interest	<b>43</b>	50
Bank incentive payment (changing account)	<b>750</b>	-
Sponsors	<b>6,500</b>	500
Music	<b>295</b>	735
SGL special Recital	<b>-</b>	694
Special Collections - Archer Project	<b>1,076</b>	1,592
Written off cheques	<b>99</b>	104
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<b>Total Incoming Resources</b>	<b>45,594</b>	<b>33,873</b>
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**Statement of Financial Activities for the Year Ended 31 July 2020**

	<b>General fund</b>	
	<b>2019/2020</b>	2018/2019
<b>Income and Expenditure</b> <i>continued</i>	£	£
<b>Resources Expended</b>		
Professional Expenses	<b>25,436</b>	23,522
Hire & purchase of music	<b>862</b>	1,914
Hall, church and piano hire	<b>4,332</b>	5,247
Printing and design	<b>1,748</b>	1,913
Administration expenses	<b>185</b>	413
Advertising	<b>50</b>	64
Subscriptions - <i>Making Music</i> (National Federation of Music Societies) ( <i>Note</i> )	<b>613</b>	613
Classical Sheffield subscription	<b>69</b>	55
Refunds (June concert)	<b>70</b>	-
Contribution to Broomhill Festival	-	35
Special Collections - Archer Project	<b>1,076</b>	1,592
<b>Total Resources Expended</b>	<b>34,441</b>	35,368
<b>Net Movement in Funds - surplus/(deficit)</b>	<b>11,153</b>	(1,495)
Fund balance brought forward at 1 August 2019	<b>23,995</b>	25,490
<b>Fund balance carried forward at 31st July 2020</b>	<b>35,148</b>	23,995

(*Note*) Insurance of music and harpsichord effected through Making Music and included in subscription fees.

Sheffield Bach Society, Season 2019/2020  
**Balance Sheet at 31 July 2020**

	2019/2020 £	2018/2019 £
<b>CURRENT ASSETS</b>		
Cash at bank:		
Business Current account (RBS)	-	176
Current Account (Co-op)	<b>5,337</b>	-
Interest accounts	<b>33,932</b>	21,445
Cash in hand	<b>33</b>	43
Music hire/printing paid for next season	-	344
Conductor payment for next season	-	250
Bank error (duplicated cheque)	-	130
Debtors (gift aid claim)	<b>34</b>	2355
	<b>39,336</b>	24,743
<b>LESS LIABILITIES</b>		
Sponsorship received in advance for next season	<b>4,000</b>	-
Owed to Archer Project	-	267
Owed to monthly draw pay-out	-	57
Un-cleared cheques	<b>188</b>	424
<b>Net Assets</b>	<b>35,148</b>	23,995

**NOTES TO THE ACCOUNTS**

- 1 No account has been made for opening and closing stocks of refreshments.
- 2 Grants and subsidies have been credited to income in the season to which they relate.
- 3 All the society's funds are of an unrestricted nature.
- 4 The accounts were approved by the Trustees on 4 October 2020

**C J Ross**

*Honorary Treasurer*

**C H Walker**

*Chairman*

## **Independent Examiner's report to the Committee of Sheffield Bach Society**

I report on the accounts of the Society for the year ended 31<sup>st</sup> July 2020, which are set out on pages 3 to 5.

### **Respective responsibilities of Committee and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act;
- or
- the accounts did not accord with the accounting records; or
  - the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Sheffield Bach Society, Season 2019/2020

**Signed:**

**Date:**

**Name:**

**Relevant professional qualification(s) or body (if any):**

**Address:**

Sheffield Bach Society, Season 2019/2020

## **Concerts given during the year:**

**Saturday 5<sup>th</sup> October 2019, Sheffield Cathedral  
Brahms Festival Concert**

**Saturday 16<sup>th</sup> November 2019, Sheffield Cathedral  
A Bach Festival**

**Monday 2<sup>nd</sup> December 2019, Sheffield Cathedral  
Messiah - G F Handel**

**Saturday 7<sup>th</sup> March 2020, Sheffield Cathedral  
Mass in B Minor – J.S. Bach**

**~~[Saturday 20<sup>th</sup> June 2020, St. Mark's Church, Broomhill, Sheffield  
Ceremonial Sacred Music with Fine Arts Brass]~~ CANCELLED DUE TO COVID-19**

The net financial result of these concerts has been detailed in the foregoing accounts.